

Damariscotta Fire Department

Request for Pre-Fire Plan Information



This information will be used exclusively by emergency services and will not be shared with other entities either public or private. Completing this questionnaire is completely voluntary. Please take the time to complete this form. An example of a completed form and a blank electronic copy can be found on the Department's website: www.townofdamariscotta.com/departments/fire. Please attach additional pages as necessary to provide the requested information. There are three ways to submit, e-mail to firechief@damariscottame.com; mail to Damariscotta Fire Department, P.O. Box 1206, Damariscotta, ME 04543; or drop it off at the Town Office at 21 School Street attention Fire Department.

Pre-Fire Plan Form

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|---|---|-----------------------|----------------------|
| Property Name | Street Address | | |
| Property Use (residence, bank, apartments, etc) | Owner Name | Owner Phone | |
| Emergency Contact | Emer Contact Phone | Emergency Contact 2 | Emer Contact 2 Phone |
| Occupants (number, schedule) | Entry and Access Points | | |
| Any special needs of occupants | Emergency Meeting Location | | |
| Dimensions (Length and Width of all structures) | Number of Stories | Type of Basement | |
| Construction Type (wood, brick, metal) | Year Built | Roof Type | |
| Truss or Conventional | Interior Wall Materials | Ceiling Types | Floor Materials |
| Special Life Safety Concerns | Roof Hazards (solar panels, A/C, sky lights, etc) | | |
| Electrical Entrance (under or over gnd) | Electrical Shutoff Location | Standby Generator | |
| Heating System Type | Chimney w/ Location | Size and Type of Fuel | Gas Shutoff |
| Alarm System Present? | Alarm Provider | Special Fire Hazards | |

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|---|--|------------------|-----------------------|
| Sprinkling System? | Areas Protected | Shutoff Location | Standpipe w/ location |
| Knox Box w/location | Exposures (outbuildings, close adjoining properties, etc) | | |
| Salvage concerns (location and items which would be the highest importance to save in case of a fire) | | | |
| Comments | | | |
| <p>Include a sketch of the property. A complete sketch should show all floors with walls, stairs, doors and windows. More detail will allow for a more complete pre-fire plan to be developed. Try to include as many of the above requested details into the sketch.</p> | | | |